



by Jared Massie

Within the first few weeks of Battery command I knew I needed to get organized. I began to develop practical products that, looking back, are my greatest lessons learned. They focus on an organized weekly calendar, a ready-made unit training assessment, and a Command Supply Discipline Program (CSDP) smart card for my supply team. Through trial and error, the three products that took shape helped to streamline the flow of information for me and my team and are easily compatible across multiple echelons.



## METL Crosswalk

Current	HNB, FA BN		Planned Training	End of next QTR	
	06-BTRY-3000 Occupy a Tactical Area for a Headquarters Battery				
T	T	06-BTRY-1063 Establish a Command Post	TOC Roll-Out Focus; Convoy Operations; TOCEX, AT VI-XII	T	T
	T	06-BTRY-4004 Defend Field Artillery Operations			T
	T	07-CO-1272 Conduct Area Security - Company			T
	T	71-CO-5100 Conduct Troop Leading Procedures			T
	06-BTRY-3005 Perform Reconnaissance Operations for Artillery Positions				
T	T	17-TRP-4000 Conduct Route Reconnaissance - Troop	TOC Roll-Out Focus; Convoy Operations; TOCEX, AT VI-XII	T	T
	T	17-TRP-4011 Conduct Area Reconnaissance - Troop			T
	T	63-CO-4008 Perform Quartering Party Activities			T
	T	71-CO-5100 Conduct Troop Leading Procedures			T
	06-SEC-6025 Establish an Aid Station				
P	P	08-3-0220 Establish Operational Areas	CASEVAC Focused Roll-Outs; Range Support, CBRN Decontamination; AT VI-XII	T	T
	U	08-3-0311 Establish a Patient Decontamination Station			P
	T	08-3-0316 Provide Sick Call Services			T
	P	08-3-0319 Provide Ground Ambulance Evacuation Support			T
	T	08-DET-0312 Manage Health Service Support (HSS) Operations			T
	P	08-PLT-0313 Provide Emergency Medical Treatment - Non-Medical Units			T
	T	71-CO-5100 Conduct Troop Leading Procedures			T
	10-CO-4515 Provide Unit Supply Support				
P	U	10-CO-4514 Provide Resupply by Airdrop	TOCEX; AT VI-XII	T	P
	P	10-CO-4516 Receive External Sling Load Resupply			P
	T	10-CO-4546 Conduct Logistics Package (LOGPAC) Support			T
	T	10-CO-5100 Conduct Troop Leading Procedures			T
	55-CO-4830 Conduct Expeditionary Deployment Operations				
P	T	10-CO-4804 Perform Predeployment Supply Activities	SRP; BTRY Recall, ORS Inspection; AT VI-XII	T	T
	P	55-CO-4801 Perform Deployment Alert Activities			T
	P	55-CO-4802 Conduct Rail Load Operations			P
	P	55-CO-4803 Perform Predeployment Training Activities			T
	P	55-CO-4806 Prepare Equipment for Deployment			T
	T	10-CO-5100 Conduct Troop Leading Procedures			T

The second product that I found helpful was a Mission Essential Task List (METL) Crosswalk. This was very important for the First Sergeant and I to assess after training events and formulate plans to improve the organization. I would carry this product taped to the inside front cover of my notebook and could reference it any time. Having a unit assessment available at all times facilitated my ability to discuss our training progression, areas of emphasis, and requests for support to higher staff organizations or Commanders.

	Priority of Purchases	Priority of Turn-ins	Priority of Shortages	Priority of Working Projects
1.	TOC Tents	Open PSDs	M320	Open PSDs
2.	Weight Equipment	Old DRASH Tents	M2 Gun Ring Mount	ORS Inspection Prep
3.	Field Sanitation Kit	Radiac Set	AN/PVS-14	Distro Shortages
4.	Small Arms Tool Kit	Supply Printer	Transfer Unit, Crypt	Excess Turn-ins
5.	M240B/249 BFAs	Tape Reader	OE-254	FOI Paperwork
6.	M1165 BII	Demolition Set	AN/VRC-92F	BLC/Board Prep
7.	PDU Power Cables	S6 Tool Kit	AN/VRC-90F	
8.	Plotter Ink	Antenna, Mast	Radio Set AN/PSC-5	
9.	Office Supplies	Power Plant, Diesel	3kw Generator	
10.		S1 Camera, Nikon D3300	10kw Generator	
11.		TD-1456VRC	M1097 HMMWV	
12.		Helmet, Combat Vehicle	M1078A1 LMTV	
13.		Cable Telephone	Trailer, Flat Bed	

Lastly, I took a personal interest in the responsibility a Commander holds on unit supply actions. I wanted to divest excess property and furnish the Battery with the equipment they needed. My first Battery XO changed my perspective when she asked me “am I meeting your intent?” and “what are your priorities?” Her intentionality helped me see I needed to give the team something better to fight off of.

This supply list has four distinct categories: Purchases, Turn-ins, Shortages, and Working Projects.

As things were accomplished, we would cross through them and put a dollar amount on our success; at the end of 13 months we completed 190 transactions and moved over \$2.2 million in property.

Over my time in Battery command these documents morphed into what they are now and I continue to utilize variations of them in broadening assignments and beyond. These tools helped me be a better leader because I felt organized and purposeful in my plans. My hope is that one other person would feel the same and develop the best version of similar products to make their time as a staff officer, commander, and leader meaningful and purposeful.

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*Editor's Note: In June, we asked our [From the Green Notebook](#) community a simple but profound question: What's the one thing you wish you would have known before you started your last assignment? This week, we are pleased to share the nuggets of wisdom leaders have learned with the hope that it doesn't have to be relearned by someone else the hard way.*

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